



**Port Bouvard Surf Life Saving Club**  
**Minutes of the 15<sup>th</sup> Annual General Meeting**  
**Date: Friday 29<sup>th</sup> June 2019 Time: 7.00pm**

**ATTENDANCES:**

John Hodges	Wayne Butchart	Marcus Martin	Shannon O'Brien
Tanja O'Brien	Lara Martin	Helen Steffan	Eleana Rigoll
Steve Peraldini	Cam Baker	Steve Peraldini	Luise Wilkinson
Murray Horbury	Tanya Turner	Karen Cleveland	Richard Cleveland
Ingrid Foster	Zoe Foster	Michelle Hodges	Lisa Peraldini
Sheridan Harrison	Lawrie Markham	Andrew Trotter	Nick Streeter
Mark Chalwell	Andrew Farmer	Bec Kennington	Deb Schluter
Peter Evans	Mark Delopolus	Elena Rigoll	

**APOLOGIES:**

Jeff Kallawk

**MEETING OPENED BY MURRAY HORBURY AT 7.10PM**

We have a quorum of 28 people.

**ADOPTION OF THE MINUTES OF THE 14<sup>TH</sup> ANNUAL GENERAL MEETING**

Motion by Shannon O'Brien      Seconded by Tanya Turner      Motion carried by members.

**BUSINESS ARISING FROM THE MINUTES OF THE 14<sup>TH</sup> ANNUAL GENERAL MINUTES**

2017 - 2018 was a very good Season. Review of Annual Report. We need a Strategic Plan going forward. We have a very strong Youth movement and Surf Sports. We are competing well.

The club is committed to purchasing a permanent patrol tower will be 6m high. There is a financial commitment to the club but the bulk is going to be met by the lottery west. \$10,000 commitment by us. Need a sponsor.

The word is that the Falcon Bay shark net is not going to go ahead, but there is a perception that council can throw money to us to pay for us to monitor Falcon Bay. We are limited by qualified people that you need to run a patrol to cover all the bases. The perception may need to be challenged. Discussion with the mayor is that he is supportive of us on that front, we will approach him gradually. Why the interest in Falcon Bay? Due to the shark net. (Cheaper to provide shark net due to shorter distance) What about Avalon Bay to patrol? Equally a good proposal, Avalon has a natural barrier.

Review and investigate the way we charge our membership fees so we can work the levy in. Put your hand up to do a job / fundraise or pay a \$50 levy? \$5.00 increase in the fee structure, capped at \$20/family. Review of the fee system.

**RECEIVE AND ADOPT THE ANNUAL REPORT AND FINANCIAL STATEMENT FOR 2018/2019 SEASON**

Annual Report: To be completed and available for viewing. No further questions for financials, they stand as true and accurate

Motion by: Wayne Butchart      Seconded by Michelle Hodges      Motion carried by members



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#### **NIPPERS**

- Idea of Champion boy and girl photo on board trailer signboard to inspire the other nippers.
- Perhaps have a monthly award as well? A goal for the kids to work towards.
- More parent involvement needed.
- New on road trailer for the Nippers (Woodside).

#### **YOUTH**

- Snapchat is best social media for the Youth to communicate with each other.
- Important that EVERY youth is on the Snapchat account. It must be inclusive.
- Zoe Foster and Lisa Peraldini are to investigate options. Report back in 10 days
- Shannon or Melissa should be the senior member that all posts should be approved by to ensure professionalism and suitability.

#### **NIPPERS PARENTS**

- The club needs the parents to be more involved and also that they feel included in the club that they are a part of.
- Idea of a club member wearing a t-shirt "ASK ME ABOUT YOUR CLUB". Perhaps have that person at the entryway to the beach when Nippers arrive to answer any questions?

#### **FACEBOOK / WEBSITE**

- Best for general news about the club
- Best for Nippers to get information about the club

#### **Hands up for show of interest in the following positions...**

##### **PC**

- Tanja O'Brien
- Shannon O'Brien
- Elena Rigoll
- Nick Streeter
- Marcus Martin
- Steve Peraldini

##### **VC**

- Lisa Peraldini
- Lara Martin
- Zoe Foster
- Mark Delopolus
- Milly Cleveland
- Bec Kennington



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**KEYS AND ACCESS CARDS - RETURNED AND ALLOCATED**

John H	Card 87
Marcus	Master Key and badge
Michelle	Semi Master Key (light blue) - Returned to Michelle to give to Tim Allingham
Tanja	Master Key, badge, Card 98 – Returned to Tanja
Cam	Card 75
Tanya	Master Key
Shannon	Master key, Badge – Given to Tanya Turner
Mark C	Card 14
Bec K	Kept her card
Murray	Master key, Card 2 – Returned to Murray
Helen	Lost her Master key – Gave her another Master key
Sherridan H	Gave her badge and Card 75
Jeff	Absent and will give Master key and Card to John
EXTRA CARD - 87	

**KEYS AND ACCESS CARDS - NOT RETURNED**

Mark Fenton	Potentially has 2 Master keys and Cards
Sophie	Potentially has Master key and Card
Jeff	Master key and card

**Finances**

To be reported in the Club Annual Report.

**POSITION HOLDERS**

All previous signatories (see below) to be removed from the bank records on Port Bouvard Surf Life Saving Club account numbers:

BSB 036157 account numbers **464780, 280965, 466575.**

○ Jeff Kallawk	–	Club President
○ Marcus Martin	–	Club Vice President
○ Wayne Butchart	–	Club Captain
○ Shannon O'Brien	–	Club Treasurer
○ Tanja O'Brien	–	Club Administration Officer.

New signatories as below to be added to the Port Bouvard Surf Lifesaving Club accounts, BSB 036157 account numbers 464780, 280965, 466575 to also include online access. Please note Karen Cleveland to be given administrator access on accounts.

○ John Hodges	–	Club President
○ Karen Cleveland	–	Club Vice President
○ Wayne Butchart	–	Club Captain
○ Tanya Turner	–	Club Treasurer
○ Tanja O'Brien	–	Club Administration Officer.



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Motion: Michelle Hodges

Seconded: Ingrid Foster

Motion carried by members

#### AUDITOR

Appointment of Auditors - Motion for keeping Wealth advisory for 2019 - 2020

Motioned by John Hodges

Seconded Tanya Turner

#### ELECTED POSITIONS

President:	John Hodges	Unopposed
Vice President:	Karen Cleveland	Unopposed
Director of Finance:	Tanya Turner	Unopposed
Club Captain:	Wayne Butchart	Unopposed
Director of Education:	Tim Allingham	Unopposed
Director of Administration:	Tanja O'Brien	Unopposed
Director of Lifesaving:	Jeff Kallawk	Unopposed
Director of Surf Sports:	Bec Kennington	Unopposed
Director of Memberships	Sheridan Harrison	Unopposed
Director of Youth Development:	Melissa Martyn	Unopposed
Proficiency Officer	Melissa Martyn	Unopposed
Grievance Officer	John Hodges	Unopposed
Bar Manager	Helen Steffan	Unopposed
Gear Shed	Wayne Butchart and Reece Smith	Unopposed
First Aid Officer	Lawrie Markham & Bec Kennington	2 nominations
Merchandise & uniforms	Tanja O'Brien	Unopposed
Newsletter	Ingrid Foster	Unopposed
2nd story Build	Jeff Kallawk and Murray Horbury	Unopposed
Grant Officer	Lawrie & Sue Markham	Unopposed
Photographer	Tanja O'Brien	Unopposed
Schools Coordinator	Ingrid Foster & Nick Streeter	Unopposed
Nippers Co-ordinator	Mark Chalwell	Unopposed
Social Officer	Luise Wilkinson	Unopposed
Fundraising	Murray Horbury/Luise Wilkinson/Helen Steffan	



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**Endorsement of Fees for 2019/2020 Season**

**Fee Structure 2017/2018**

Cadet Member (13-15 years) SRC Award	\$100
Cadet Member (13-15 years) SRC trainee	\$100
Cadet Member (14-15) Bronze Award trainee or upgrading from SRC	\$115
<b>Award Member Refer to website)</b>	<b>\$145</b>
<b>Active Junior 15 to 18 Bronze Medallion</b>	<b>\$115</b>
<b>Active Senior 18+ Bronze Medallion</b>	<b>\$130</b>
<b>Reserve Active Member</b>	<b>\$145</b>
<b>Long Service Member</b>	<b>\$145</b>
<b>Associate Member Refer to website</b>	<b>\$160</b>
<b>Social Member*</b>	<b>\$35</b>

**\*Social Member is limited to house functions and does not permit the use of any club equipment or shower facilities. A social member can upgrade their membership at any time.**

**NIPPERS PROGRAMME (children aged 5-13 years)**

**Nipper and Family Memberships**

<b>Nippers 5 to 13 - 1 parent + 1 Nipper</b>	<b>\$180</b>
<b>Nippers 5 to 13 - 1 parent + 2 Nippers</b>	<b>\$215</b>
<b>Nippers 5 to 13 - 1 parent + 3 Nippers</b>	<b>\$245</b>
<b>Nippers 5 to 13 - 1 parent + 4 Nippers</b>	<b>\$265</b>

***\$20 per additional Nipper capped at \$300***

<b>Nippers 5 to 13 - 2 parents + 1 Nipper</b>	<b>\$250</b>
<b>Nippers 5 to 13 - 2 parents + 2 Nippers</b>	<b>\$285</b>
<b>Nippers 5 to 13 - 2 parents + 3 Nippers</b>	<b>\$310</b>
<b>Nippers 5 to 13 - 2 parents + 4 Nippers</b>	<b>\$325</b>

***\$20 per additional Nipper capped at \$350***

**EDUCATION FEES (in addition to membership fees)**

Levy fee - Bronze Medallion	\$130
Levy fee - Surf Rescue Certificate	\$105
Course Levy fee - SRC upgrade to Bronze Medallion	\$60

**COMPULSARY CLUB FEES**

Skull Cap (Nippers, all water based Award trainees & Competitors) ea	\$10
Pink high visibility vest (Competition & all water based Award trainees)	\$15
Carnival Nomination fees determined by SLSWA at each competition	



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#### CONSTITUTION AND BY-LAWS

Changes made to the Constitution on 14<sup>th</sup> June 2019 and voted by members. **Finalised at SGM**

#### GENERAL BUSINESS

- Proposed registration/Open Day 15<sup>th</sup> September 2019. Saturday 10am to 3pm at the Clubrooms. Need to alert the Mandurah Mail.
- Website to have online shopping of Merchandise added to it.
- Website to have a calender (that EC can add to).
- New SQUARE to be up and running for bar.
- Propose that the Office on lower level to become Office and Merchandise room.

MEETING CLOSED AT 8.46PM